

**FEI APPROVED SCHEDULE  
CH-EU-A4 Donaueschingen (GER) 15-18.08.2019**

**I. DENOMINATION OF THE EVENT**

**Venue :** Donaueschingen

**Dates :** 14/08/2019 - 18/08/2019      **NF:** Germany

**Indoor:**                       **Outdoor:**

**EVENT CATEGORIES:**

**Championships:**

CH-EU-AH4 (Driving European Championships for Four-in-Hand Horses)

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018, updates effective 1<sup>st</sup> January 2019
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition effective 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

.....  
**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 02.07.2019, updated on 24.07.2019 updated on 31.07.2019



Signature: \_\_\_\_\_  
Manuel Bdeira de Mello  
FEI Director Endurance & Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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**III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

#### **IV. GENERAL INFORMATION**

##### **1. ORGANISER**

Name: Reit- und Fahrverein Schwenningen e.V.  
and  
ESCON-Marketing GmbH  
Address: Europa-Allee 12  
49685 Emstek  
Telephone: +49 (0) 4473 – 94 11-250  
Fax: +49 (0) 4473 – 94 11 119  
Email: astruckmeier@escon-marketing.de  
Website: www.escon-marketing.de  
www.CHI-Donaueschingen.de

##### Contact Details Show Ground:

Address: Stadionstr. 5  
78166 Donaueschingen  
Telephone: +49.162.10 10 250  
GPS Coordinates: Latitude: 47.9594, Longitude: 9.944897

##### Accessibility Details:

Arrival by road: motorway A81 interchange Bad Dürkheim onto motorway A864 in direction of Donaueschingen, Freiburg. exit Donaueschingen onto B27 in direction of Donaueschingen  
Arrival by train: station Donaueschingen  
Arrival by plane: airport Stuttgart (approx. 144 km)  
airport Zürich (approx. 91 km)

##### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
Presidium: Erik Pauly  
Erbprinz Christian zu Fürstenberg  
Yvonne Würthner  
President of the event: Dr. Kaspar Funke  
Show Secretary: ESCON-Marketing GmbH  
Press Officer: ESCON-Marketing GmbH

##### **3. EVENT DIRECTOR**

Name: Friedrich Otto-Erley  
Address: Freiherr-von-Langen-Str. 13  
48231 Warendorf  
Telephone: +49.171 – 7 70 89 28  
Fax: +49.25 81 – 63 62-7-1 42  
Email: lsuess@fn-dokr.de

**FEI APPROVED SCHEDULE**  
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**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10049614	Anne-Marie Turbe	FRA	4	anne-marie.turbe@wanadoo.fr +33.6 811 157 79
		Ground Jury Member	10000339	Barry Capstick	IRL	3	capstick243@gmail.com +44.7802 354423
		Ground Jury Member	10052878	Klaus Christ	GER	4	klauschrist@online.de 0172 8243224
		Ground Jury Member	10051295	Jan-Erik PALSSON	SWE	3	nickepalsson50@gmail.com +46 702798936
		Reserve Ground Jury Member	10050453	Henk van Amerongen	NED	4	
2	Foreign Judge	Foreign Judge	10051140	Andrew Counsell	GBR	4	andrew.counsell@hotmail.com +44.7787544194
3	Technical Delegate	Technical Delegate	10049882	Richard Papens	BEL	4	papens.richard@gmail.com +32476483610
4	Assistant Technical Delegate	Assistant Technical Delegate		Uwe Fuchs	GER		
5	Course Designer	Course Designer	10050307	Johan Jacobs	NED	4	info@coursedesign.nl +31.612719463
6	Assistant Course Designer	Assistant Course Designer		Ludwig Rummelsberger	GER	nat.	
7	Appeal Committee	Appeal Committee President	10071344	Elimar Thunert	GER		ethunert@aol.com +49.171-1994898
		Appeal Committee Member	10050094	Hanspeter Rueschlin	SUI		
		Appeal Committee Member	10049955	Dr. Dietrich Plewa	GER		
8	Chief Steward	Chief Steward	10049680	Jan Devaere	BEL	3	Jan.devaere@police.belgium.eu +32.50 36 45 43
9	Assistant Stewards	Assistant Steward	10140098	Eszter Bartha	HUN	2	
		Assistant Steward	10008292	Marcie Quist	USA	1	
		Assistant Steward	10135518	Camille Eslan	FRA	3	
		Assistant Steward	10106196	Blanka Trojancova	CZE	3	
		Assistant Steward	10073442	Christine Bopp	GER	1✓	Theo.bopp@web.de
		Assistant Steward	10008085	Theo Bopp	GER	2✓	Theo.bopp@web.de +49.160-96654636
		Assistant Steward	10021517	Leonie Süß	GER	nat.	lsuess@fn-dokr.de
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10048977	Karl-Henrik HEIMDAHL	SWE		karl-henrik.heimdahl@telia.com +46 706 149179
	Veterinary Commission	Veterinary Commission President	10049370	Dr. Karl-Wilhelm Bargheer	GER		karlbargheer@yahoo.de +49.171-6443491
		Foreign Veterinary Delegate	10086704	Micaël Klopfenstein	SUI		
		Assistant FEI Delegate	10052697	Dr. Georg Rist	GER		Rist_gaisbeurer@t-online.de

**FEI APPROVED SCHEDULE**
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							+49 171 93 85 445
<b>11</b>	<b>Veterinary Service Manager (VSM) / Treating Veterinarian</b>	Veterinary Service Manager / FEI Permitted Treating Veterinarian	10086699	Dr. Christian Czech	GER		christian.czech@pferdeklinigag.ch
<b>12</b>	<b>Doctor / Medical Service</b>	Doctor / Medical Service		Malteser Reiterstaffel	GER		Online-elke@web.de +49 178-478 07 97
<b>13</b>	<b>Farrier</b>	Farrier		Ralf Bosch	GER		+49.171-1736651
<b>14</b>	<b>NF Delegate</b>	NF Delegate		Friedrich Otto-Erley	GER		Fotto-erley@fn-dokr.de +49.171-7708928

## **VI. INVITATIONS**

### **1. GENERAL**

NFs invited	all European NFs affiliated to the FEI
Number of start per driver, per category	1

**Athletes are invited by the Organizing Committee through their NF**

### **2. CHAMPIONSHIPS**

NFs invited	
Number of home drivers (Team)	3
Number of foreign drivers (Team)	3
Number of foreign drivers of NFs not sending a team	1
Number of horses per driver + one reserve horse per Team	5
Number of Foreign Individual drivers	0
Number of Home Individual drivers	3

#### **2.2. Additional Entries Championships**

<b>Additional Individual Entries</b> (article 927) – to be confirmed after the Nominated entries	
Number of foreign individual <b>additional</b> drivers	4 per NF
Number of home individual <b>additional</b> drivers	3

**VII. ENTRIES**

**IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn!  
 Entries of German Athletes will then be uploaded into the FEI Online Entry System!

**1. ENTRY DATES AND ENTRY FEES**

**Deadlines for Entries**

*Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations*

<b>Nominated entries:</b>	17/07/2019
<b>Additional Individual entries:</b>	22/07/2019
<b>Definite entries:</b>	08/08/2019
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Substitutions have to be in accordance with article 946.1.1 of the Driving rules</i>	Date: 14/08/2019 Time: 08:00 h

**LIST OF COMPULSORY FEES:**

<b>• Entry Fee per Turnout</b>	
Four-in-hand horses	<b>€ 300,00</b>
<b>• Stabling fee per horse</b>	<b>€ 160,00</b>

<b>VAT:</b>	
<b>• On Entry Fee per Turnout (7 %)</b>	
Four-in-hand horses	<b>€ 21,00</b>
<b>• On Stabling fee per horse (19 %)</b>	<b>€ 30,40</b>

<b>Total fee per Turnout:</b>	<b>4 horses</b>	<b>5 horses</b>
Four-in-hand horses	<b>€ 1082,60</b>	<b>€ 1.273,00</b>

<b>• EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs)</i> <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	<i>CHF 18 for Driving per turnout per event</i>
<i>Higher Level Events</i> <i>(All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>
Details entry procedure fee / Payment:	see below

Entry fee and fee for power supply  
 - of German Athletes will be subject to direct credit through the German online system NeOn.  
 - of Foreign Athletes will be due on site at the latest.

EADCMP fee and "other fees" (see below) will be invoiced on site.

Name: ESCON-Marketing GmbH  
 Andrea Struckmeier  
 Telephone: +49 (0) 4473-94 11 250  
 Fax: +49 (0) 4473-94 11 119  
 Email: astruckmeier@escon-marketing.de

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

**Refund procedure:**

321,00 € per turnout plus possible boxes that have been ordered plus expenses for hotel rooms that have been booked etc.

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

- \*\* EADCMP Fee: CHF 25,00 per turnout
- \* Power supply: € 80,00 per charge
- \* Manure Disposal: € 40,00 per box
- \* Hay: € 10,00 per bale
- \* Straw: € 8,00 per bale (1<sup>st</sup> bedding free - 2 big bales of straw)
- \* Shavings: € 10,00 per bale
- \* Additional box: € 190,40 per box
- \* Tack box: € 190,40 per box
- \* Health papers: € 70,00 per document issued
- \* VIP entry right: € 195,00 per band – valid from Friday to Sunday
- Infringement of smoking ban: € 50,00 per incident
- in the stable area:

Lorry/ Caravan area

- Parking: € 120,00 per lorry
- Power supply: provided by the OC ; price: € 80,00 per charge
- Water supply: provided by the OC ; price: ./.

All aforementioned amounts with \*) are including VAT  
 The amount with \*\*) does not include VAT and no VAT will be added.

VAT number of the Organiser: DE 117 76 96 11  
 Tax-No. of the Organiser: 56/270/54200

**FEI APPROVED SCHEDULE**  
**CH-EU-A4 Donaueschingen (GER) 15-18.08.2019**

**VIII. TIMETABLE**

	Day	Date	Time
• Opening of stables	Tuesday	13/08/2019	08:00 h
• Declaration of Starters close	Wednesday	14/08/2019	13:00 h
• Chefs d'Equipes Meeting with draw for horse inspection	Wednesday	14/08/2019	16:00 h
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	15/08/2019	09:00 – 12:30 h
• Draw for Dressage competition	Thursday	15/08/2019	14:00 h
• Open training/ Familiarisation main arena (depending on weather)	Thursday	15/08/2019	10:00 – 16:00 h
• Opening Ceremony with parade through the city of Donaueschingen and welcome by the mayor of Donaueschingen	Thursday	15/08/2019	Starting 17:30 h
• Dressage competition	Friday	16/08/2019	09:00 h
• Marathon	Saturday	17/08/2019	09:00 h
• Cones competition	Sunday	18/08/2019	10:00 h
• Prize giving ceremony	Sunday	18/08/2019	15:45 h

**IX. COMPETITION DETAIL**

**1. TYPE OF COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

<b>Championships</b>	<b>Format 1</b>
Please check the box	<input checked="" type="checkbox"/>
Day 1	Dressage
Day 2	Marathon
Day 3	Cones

**FEI APPROVED SCHEDULE**  
**CH-EU-A4 Donaueschingen (GER) 15-18.08.2019**

**2. PRIZE MONEY**

TOTAL PRIZE MONEY	EUR	CHF
CH-EU-AH4	40.000,00	

**Breakdown of prize money – Dressage Competition**

PRIZE MONEY		EUR			CHF
		4.500,00			
Competition 33	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	
	1.300	1.000	750	550	
	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	
	300	250	200	150	

**Breakdown of prize money – Marathon Competition**

PRIZE MONEY		EUR			CHF
		8.000,00			
Competition 34	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	
	2.300	1.800	1.300	1.000	
	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	
	550	450	350	250	

**Breakdown of prize money – Cones Competition**

PRIZE MONEY		EUR			CHF
		4.500,00			
Competition 35	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	
	1.300	1.000	750	550	
	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	
	300	250	200	150	

**Breakdown of prize money – Combined Competition**

PRIZE MONEY		EUR			CHF
TEAMS		13.000,00			
INDIVIDUALS		10.000,00			
Competition 36 Teams	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	
	3.600	2.700	2.100	1.500	
	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	
	900	840	720	640	
Competition 37 Individuals	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	
	2.800	2.200	1.600	1.200	
	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	
	800	600	500	400	

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award – ./.  
 Best foreign athlete – ./.  
 Best home athlete – ./.  
 Team awards – ./.

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: see below**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:****Distribution of Prizes and Indemnities**

Reimbursement of prize-money will be paid out per athlete (not per horse resp. per horse owner). For all CH-EU-A athletes by bank transfer within 14 days after the OC has received the invoice. For this purpose the athlete has to send an invoice to the OC. If the transfer will not be possible due to wrong or incomplete bank information, the OC reserves the right to charge a handling fee of € 40,00, that will be invoiced by the bank. The organizer reserves the right to pay small amounts directly on site by cheque or cash or to transfer otherwise.

All prizes in kind rewarded instead of prize money will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Other or especially higher premiums or prize money amounts than mentioned above have to be notified by the OC explicitly in writing, otherwise the above mentioned amounts apply. If no other information is given and without prior notice prizes in kind (cars or similar) will be distributed instead, the athlete may reject the prize-money replacement. In that case only the prize-money published in the schedule would be distributed, the prize in kind would remain with the OC.

Settlement will be done with the athlete (disregarding any agreements between athlete and proprietor), thus the OC will be disburdened. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. As a rule the following income tax will be due, taking into account the prize money or prizes in kind rewarded instead of prize money per day: no taxes up to 250 EUR, 15 % exceeding 250 EUR; plus solidarity fee (at present 5.5 % on the amount of the tax deduction).

Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athletes himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of consecutive placings and of possible prizes in kind (e. g. a car) is divided accordingly between the respective athletes.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

**3. "DRESSAGE" - COMPETITION**

This competition will be in accordance with FEI Driving Rules

**Dressage Test:**

Competition No.	Event	Dressage Test
33	CH-EU-AH4	3*B HP4

\*\*\*\*\*

**4. "MARATHON" - COMPETITION**

**Competition No. 34**

This competition will be in accordance with FEI Driving Rules

<b>Option 1:</b>	<b>Distance</b>	<b>Pace</b>	<b>Speed km/hour</b>
<b>Section A*</b>	max. 8.000 m	free	15
<b>Transfer</b>	max. 1.500 m	free	
<b>Section B</b>	max. 9.000 m	free	14

Indicate the number of obstacles in Section B: 8

\*\*\*\*\*

**5. "CONES" - COMPETITION**

This competition will be in accordance with FEI Driving Rules

Competition No	Event	Competition Format
35	CH-EU-A-H4	Fault Competition with Winning Round acc. To Art. 980.5.2: The best 25 % of the 1 <sup>st</sup> round acc. to penalties and time are qualified for the wining round. In the Winning Round all athletes start with zero penalties.

**Type of Competition**

*Fault Competition	<input checked="" type="checkbox"/>
--------------------	-------------------------------------

\*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: N/A

\*\*\*\*\*

**6. "FINAL CLASSIFICATION"**

This competition will be in accordance with FEI Driving Rules

Competition No	Event	The Final Classification is determined by adding together the penalties received in each Competition
Team 36	CH-EU-A-H4	33,34,35
Individual 37	CH-EU-A-H4	33,34,35

\*\*\*\*\*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Holiday Inn  
Address: Klinikstr. 3, 78052 Villingen-Schwenningen  
Accommodation will be at the expense of the Athletes.

#### **Meals**

Meals from Thursday, 15/08/2019 to Sunday, 18/08/2019 will be at the OCs' expense (breakfast and lunch).

### **2. GROOMS**

Accommodation will be at the expense of the Athletes.

#### **Meals.**

Meals from Thursday, 15/08/2019 to Sunday, 18/08/2019 will be at the OCs' expense (max. two per Athlete) (breakfast and lunch).

**NB. Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location: Draw for horse inspection:  
Wednesday, 13/08/2019, 16:00 h  
Tent near Main arena

Draw for Dressage competition  
Thursday, 14/08/2019, 14:00 h  
Tent near Main arena

### **2. COMPETITION ARENA(S)**

#### DRESSAGE ARENA

Length: 100 m Width: 40 m  
Total Dimension: 115 x 64 m  
Type of Footing: grass

#### CONES ARENA

Length: 115 m Width: 64 m  
Total Dimension: 115 x 64 m  
Type of Footing: grass  
Above dimensions are approved by the TD.

### **3. PRACTICE ARENA(S)**

#### DRESSAGE AND CONES ARENA

Length: approx. 100 m Width: approx. 100 m  
Type of Footing: grass

### **4. STABLES**

Size of boxes 3 m x 3 m + 20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 13/08/2019 to 18/08/2019. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. Only the assigned stables may be used. Power supply has to be ordered and paid for with the entries.
--

### **5. TIMING DEVICE**

Name of Manufacturer: tbc  
Model:  
FEI Report number:

### **6. SCORING/TIMING PROVIDER**

#### SCORING

Name of the Company: C-D-R-F Turnierdienst Brinkmann  
Name contact person: Helmut Brinkmann  
Telephone: +49.151 291 666 91

Contact email: hel.bri@t-online.de

Timing Provider

Name of the company: ./.

Name contact person: Jeroen Houterman

Email contact person: houtermanklessens@hetnet.nl

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is all placed athletes.

**8. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The athletes are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with Art. 135 of the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The athletes are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with Art. 135 of the General Regulations and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**9. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: eventim

Web address to buy ticket: [www.eventimsports.de/ols/donaueschingen](http://www.eventimsports.de/ols/donaueschingen)

**10. BETTING**

Betting will be authorised by the Organiser: Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the athletes.

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Shuttle service will be available; please contact the show office

**14.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

<b>Function CH-EU-D</b>	<b>Max.Quantity / Condition</b>	<b>Cost</b>	<b>Stable Access</b>	<b>Free Food</b>	<b>To be Authorized by</b>
President NF	1 per nation	free	yes	no	NF
Secretary General NF	1 per nation	free	yes	no	NF
Partner of President / Secretary General	1 per President NF 1 per Secretary General NF	€ 50,00	yes	no	NF
Chef d'Equipe	1 per complete team	free	yes	yes	NF
Chef d'Equipe Partner	1 per complete team	€ 50,00	yes	no	NF
Team Veterinarian	1 per complete team	free	yes	yes	NF
Team Trainer	1 per complete Team	free	Yes	yes	NF
Team Assistant	1 per complete team	€ 50,00	yes	no	NF
Team Guests	2 per complete team	€ 50,00	yes	no	NF
Athlete	Number as by sports rules	free	yes	yes	NF
Athlete Partner	1 per Athlete	€ 50,00	yes	no	NF
Groom	2 per Athlete	free	yes	yes	NF
Owners	2 per Horse	free	yes	no	NF
Athlete Assistant personal trainer, vet, physio, nanny	1 per Athlete	€ 50,00	yes	no	NF
Athlete Guest	1 per Athlete	€ 50,00	yes	no	NF

Further meal vouchers can be bought in the show office at a price of € 50,- for the whole weekend (15 to 18 August 2019).

**15.LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

**16.SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH  
Address: Hagenort 6, 33803 Steinhagen  
Telephone: +49.52 04 - 89 01 11  
Fax: +49.52 04 - 89 02 22  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: 08.00 h to 16.00 h

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see [https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/\\_texte/Pferde.html](https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html)) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMS in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMS) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII****8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements. Furthermore the organizer declines any liability for damages or illnesses at participating or the stabled horses!

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

**5. ADDITIONAL INFORMATION FROM THE ORGANISER****5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

**5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

**5.3 FEI-PASSPORTS**

Horses entered in CIMs (CAI1\*/CAI2\*/CAIJ/CAIY/CAICh) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

**5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

**5.5 DOGS**

Dogs have to be kept on the lead without fail on the whole showgrounds.

**5.6 IDENTIFICATION NUMBERS**

Horses may not leave the stables without identification numbers.

**5.7 PRIZE MONEY**

As a rule, all athletes receive their prize money by bank transfer.

Therefore the athlete has to issue a corresponding invoice to the organizer:

ESCON-Marketing GmbH, Europa-Allee 12, 49685 Emstek. This invoice can also be sent by email to [astruckmeier@escon-marketing.de](mailto:astruckmeier@escon-marketing.de).

The bank transfer will only be made if this invoice has been received.

On request of the athlete, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

**5.8 VIOLATIONS OF PRINCIPLES OF HORSEMANSHIP**

The OC reserves the right in case of violations of principles of horsemanship to suspend athletes from the event.

An infringement is committed by a person who

- a) damages the reputation of Equestrian sport
- b) fails to comply with any of the orders given within the competence of the FEI, NF or Show Direction
- c) disturbs or impedes the proper handling of an event or who causes annoyance due to improper conduct
- d) prejudices the horse's welfare, for example tortures, ill-treated, malnourished, poorly groomed, stabled or transported a horse
- e) misconducts towards visitors, helpers, guests, officials of the event

Athletes are not entitled to a refund of any competition fees or to a compensation

In case of infringements the OC also reserves the right to publish respective communications.

**5.9. DATA PROTECTION DECLARATION**

With the entries the athletes agree that the organizer may store their data and agrees to use photo and film footages taken at the event of the athlete for publications.

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
<b>Young Drivers Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
<b>Juniors Classes</b>		<b>Athlete Minimum Age</b>
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
<b>Children Class</b>		<b>Athlete Minimum Age</b>
Single Pony		12-14 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI1*	5 years old or over
CAI2* and above	6 years old or over

**XV. ANNEXES**

**1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10116719  
**Name\*:** Brinkmann  
**First Name\*:** Helmut  
**E-Mail\*:** hel.bri@t-online.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CH-EU-A/H4

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**FEI ID<sup>1</sup>:** 10111287  
**Name\*:** Timmer  
**First Name\*:** Cindy  
**E-Mail\*:** h2t@xs4all.nl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CH-EU-A/H4

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**FEI ID<sup>1</sup>:** 10093798  
**Name\*:** Struckmeier  
**First Name\*:** Andrea  
**E-Mail\*:** astruckmeier@escon-marketing.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CH-EU-A/H4

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**FEI ID<sup>1</sup>:** 10021517  
**Name\*:** Suess  
**First Name\*:** Leonie  
**E-Mail\*:** lsuess@fn-dokr.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CH-EU-A/H4

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

**2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**